

NCGOP

NATRONA COUNTY REPUBLICAN PARTY

P R E C I N C T G U I D E

www.natronagop.com

Disclaimer: Not paid for by any candidate or candidate committee

Wyoming Republican Precinct Committee members:

GRASSROOTS IN ACTION

As precinct committee people of Natrona County Republican Party, you are the foot soldiers - the eyes and ears of the party. You are the lifeblood of our political organization. If each of you as Republican Committeemen and Committeewomen carry our message to residents in your precinct on a person-to-person basis, the coming elections will be victorious for us. Committee people who work their districts and are accessible to their constituents are the Party's most valuable assets. There is absolutely no substitute for committee people knocking on doors, visiting neighbors at the mailbox, or whenever you see them. Asking for voters' support of our Republican candidates is the first job of a Precinct Committee person.

We hope this handbook will help you in working your precinct in the most effective way possible. We have included a general overview of the party organization. Each county in the state varies and precincts within counties vary from each other. Therefore, some techniques may not work in your precinct. That is why it is important for each Precinct Committeeman and Committeewoman to work together to formulate a plan for reaching voters in your precinct.

Thank you for volunteering and for your commitment.

Natrona County Republican Party Executive Committee

I. KEY FUNCTIONS OF A PRECINCT COMMITTEE PERSON

- Participate in Central Committee through attending county Republican party meetings representing your precinct
- Vote on matters presented to the Central Committee
- Assist at Caucuses
- Introduce additional Precinct Committeemen and Committeewomen when vacancies occur
- Recruit volunteers for needed tasks and assist with the training of volunteers as needed
- Develop a precinct campaign plan by establishing a timeline that takes into account applicable deadlines and state law
- Make volunteer assignments for necessary tasks and provide appropriate follow-up on volunteer assignments
- Participate in elections through recommendation persons for the position of election judges in their precinct and coordinate drivers to take identified people to the polls to vote

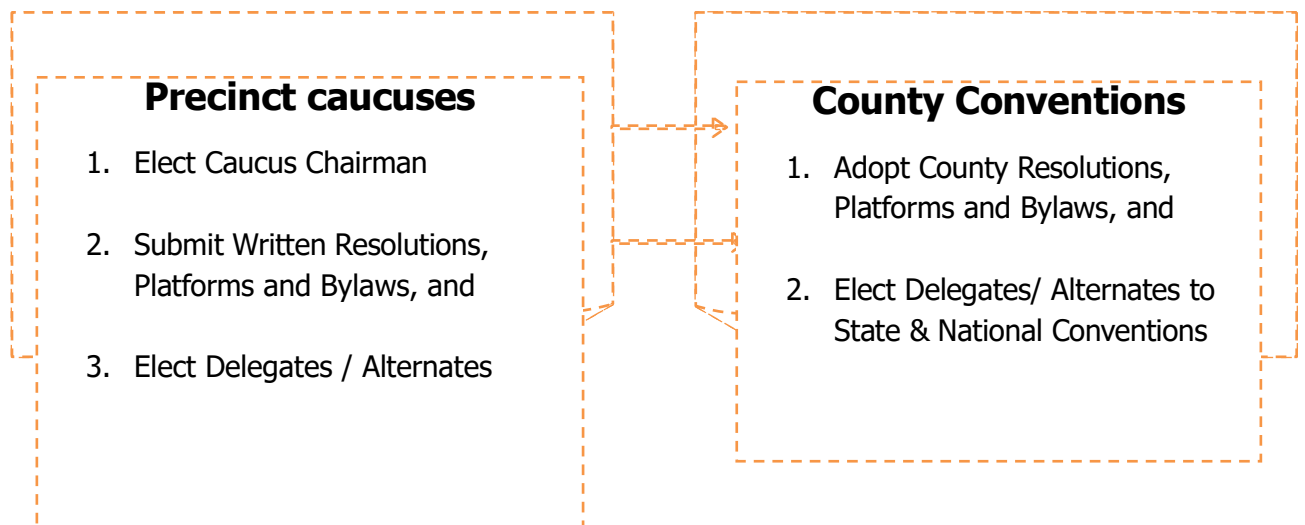
II. EXPLANATION OF PRECINCT CAUCUS AND ROLE OF A PRECINCT COMMITTEE PERSON AT A PRECINCT CAUCUS

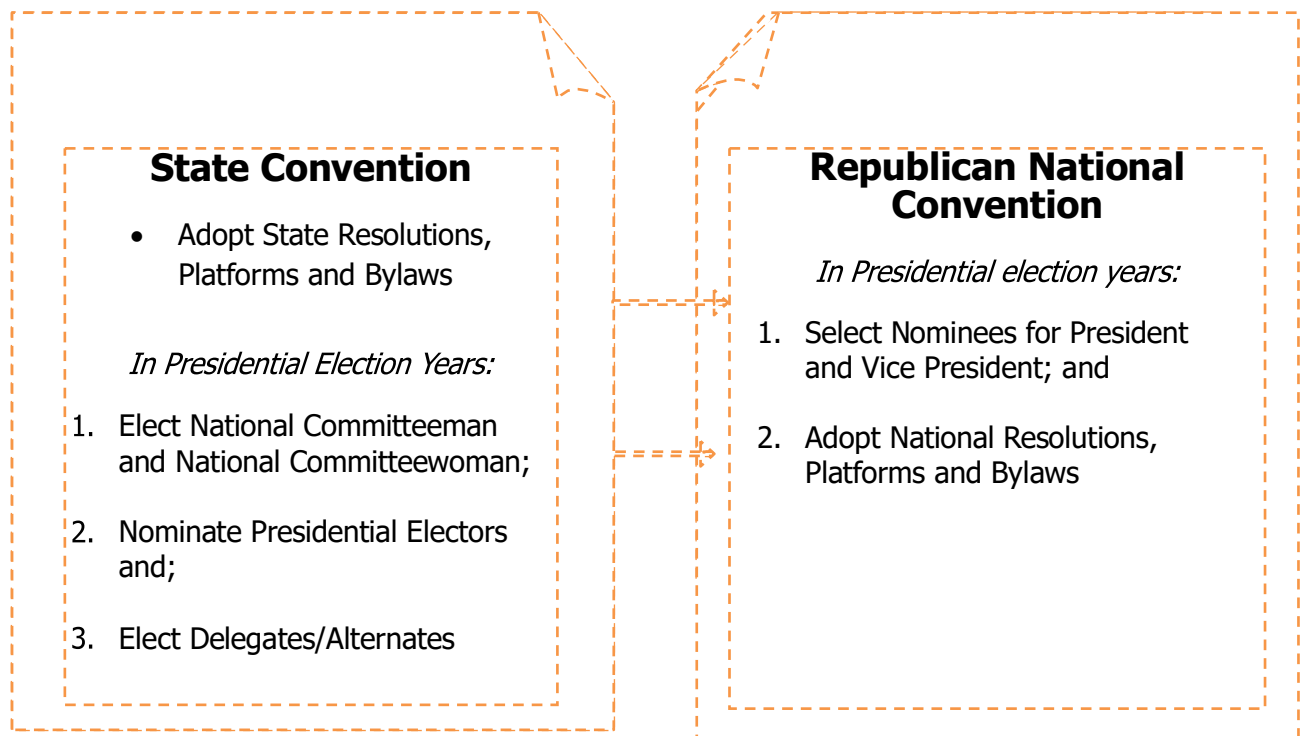
WHAT IS A PRECINCT CAUCUS?

"Caucus" is a fancy word for a political meeting of a group of like-minded people. Every two years, Republican Precinct Committee Men and Women host meetings for voters living in their respective voting precinct or neighborhood. At the caucus, they put into words issues and concerns they have for our county, state and nation. Statements addressing national issues are **RESOLUTIONS**. **PLATFORMS** are meant to stand the test of time and not be directly related to a current topic.

All Republican voters in Natrona County registered as of the caucus are eligible to attend, participate, and vote. Participants should be prepared to show photo ID and proof of residency in their precinct. The meeting is open to the public. It is a duty of Precinct Committee Men and Women, if possible, to attend and for one of them to chair their respective precinct caucus. Instructions for conducting the caucus will be available at the meeting, or in advance from the Chairman or the Secretary. The business of each precinct will be to entertain proposals for any changes to the County Party Bylaws, the State Party Platform Planks, and the National Party Resolutions, and to elect delegates and alternates to the County Convention. The Bylaws, Platforms & Resolutions are available for viewing on our website: <http://www.natronagop.com>.

PRECINCT CAUCUS Where the action begins





SAMPLE PRECINCT CAUCUS AGENDA

- I.** Call to Order by Precinct Committee man or woman.
- II.** Welcome, Invocation, Pledge of Allegiance.
- III.** Announcements: Directions or other correspondence from County Central Committee, etc. are read.
- IV.** Review precinct registration list for any necessary corrections etc. "d. All Republicans who have registered within the precinct at the dates of the call of the Precinct Caucus shall be entitled to participate and vote at the Precinct Caucus. e. Proof of such residence and registration shall be either by the most recent County Clerk's voter list or by the signing of a sworn statement presented to the Caucus Chairman." (WY GOP By-Laws Article IV, 2d, e)
- V.** Election of Delegates to attend County Convention
- VI.** Consideration of Resolutions, Platforms, and Bylaws

Please be sure to write down your Resolutions, Platforms, and Bylaws and email or send the hard copy to:

NCGOP Secretary
 PO Box 3576
 Casper, WY 82602
 Email: secretary@natronagop.com

- VIII.** Adjournment
- III. VOTING AND VOTER REGISTRATION**

Who can vote in Wyoming?

Only registered voters can vote in Wyoming.

What are the requirements for registering to vote?

To vote in Wyoming, you must meet the following qualifications:

You must be at least 18 years of age on general election day.

You must not be a felon.

You must not be adjudicated mentally incompetent.

You must be a U.S. Citizen, Resident of Wyoming, and the precinct in which you register.

Withdraw voter registration from any other jurisdiction, if applicable, present a valid Wyoming Driver License if you have one, and if not, provide the last four digits of your Social Security Number. (If you have neither, please indicate this on the Voter Registration Application form.) Not have been convicted of a felony, or if convicted, had civil or voting rights restored. You cannot have been adjudicated mentally incompetent.

How do I register to vote?

There are three ways to register to vote in Wyoming:

1. Register in person - Voters may register to vote in the office of the county clerk or town clerk within their county of residence. Voters may also print out a form online by going to the Wyoming Secretary of State's web page at this address:

<http://soswy.state.wy.us/Forms/Elections/General>

Fill out the form and hand deliver it to the County clerk in your county or residence. The form must be signed in front of the county clerk.

2. Register by mail:

Voters who are not currently in Wyoming or who cannot go to the county clerk's office may register to vote by mail. Copy and print the voter form found at:

<http://soswy.state.wy.us/Forms/Elections/General>

Preferred option is a Wyoming Driver License.

Second option is one form of the following:

- * Different state's driver license.

- * ID card issued by a local, state or federal agency, U.S. passport, School ID, or military ID.

Third option is two of the following in any combination:

- Certification of U.S. Citizenship; Certificate of Naturalization; Draft Record; Voter registration card from another state or county; Original or certified copy of a birth certificate bearing an official seal; Certification of birth abroad issued by the Department of State; or any other form of identification issued by an official agency.

Sign the voter registration oath. Have the notary or registered agent sign the form. Provide copies of the ID provided to the notary. Send the voter registration form and copies of the ID to the county clerk.

3. Register at the polls on Election Day.

Wyoming allows qualified voters to register at the polls on Election Day. Bring an acceptable form of ID to the polls (for example: driver license, passport).

****NOTE** Wyoming is exempt from the federal "Motor Voter" law and DOES NOT offer voter registration at the Driver License Division.

Do I need to re-register to vote every election?

You do not need to re-register to vote in an election if you voted in the previous General Election, unless you moved from another precinct or changed your name.

You need to re-register if:

You moved to a different county.

You did not vote in the previous General Election.

If you moved within the county to another precinct or changed your name, you must notify the county clerk.

IV. ABSENTEE VOTING

In Wyoming, any qualified elector may vote by absentee ballot, subject to compliance with State statutes. A qualified elector may apply to the Natrona County Clerk for an absentee ballot at anytime during the calendar year in which the election is held, but not on the day of the election. If the applicant is determined by the Natrona County Clerk to be not properly qualified to vote and the application is rejected, the applicant is to be immediately notified in writing of the reason for rejection.

Application to vote by absentee ballot may be made in person at the Natrona County Clerk's Office at 200 N. Center Street 82601, or by U.S. Mail by requesting an absentee ballot be mailed to you.

Natrona County Clerk
Attn: Elections
PO BOX 863
Casper, WY 82602
elections@natronacounty-wy.gov
Ph: (307) 235-9217

You may go into the Natrona County Clerk's Office up to 40 days before an election to apply for and vote by absentee ballot in the Clerk's office.

To vote absentee ballot by U.S. Mail, you may call the Natrona County Clerk's Office county clerk or by mail a written request.

A Wyoming Voter Registration Application & Change Form can be found at:
<http://www.natronacounty-wy.gov/DocumentCenter/View/562>

You must provide your name, residence address, mailing address, and birth date or social security number. Once your information is verified, a ballot will be sent to you by U.S. Mail.

Use black ink to fill out the ballot.

Ballots must be returned in person or by U.S. Mail to the County Clerk and may not be submitted to any polling place.

If you are a member of the military or overseas citizen who is a resident of Wyoming, go to the address on the internet: <http://www.fvap.gov> to access a request for an absentee ballot.

Absentee ballots must be received by the county clerk no later than 7:00 p.m. on Election Day.

V. OTHER INFORMATION TO PREPARE YOU FOR SUCCESS:

COMMON QUESTIONS FROM VOTERS:

- I'm not sure I am registered. How do I find out?
- If I'm not registered, how do I register?
- Where do I register?
- Where will I vote?
- What is my precinct number?
- Regarding the primary, when is it? What do I need to do in order to vote in the primary? Can independents vote in the primary?
- Regarding the general election, can anyone vote?
- What does the Republican Party believe and stand for?
- Who are the Republican candidates? What are their positions? What qualifications do they possess?
- What can I do to help?
- Where can I get campaign information?
- Who is the County Chair?
- Who is in charge of the precinct?

HELPFUL HINTS FOR SUCCESSFUL VOTER TURN OUT:

- Know the boundaries of your precinct
- Know the candidates
- Encourage people to vote
- Know basic deadlines by visiting the webpage for updates
- Get to know other Precinct Chairpersons

SOME SUGGESTIONS FOR PRECINCT CANVASSING:

- Be brief and courteous
- Remain positive
- Be willing to make follow-up visits if needed
- Encourage participation within the Party
- Encourage visitation to the Natrona County Republican webpage
- Do not make negative comments about other candidates
- Do not get into arguments
- Do not raise controversial issues

IF YOU HAVE QUESTIONS ABOUT ANY OF THE ABOVE, PLEASE ASK!

Bylaws regarding County Caucus

Article IV. Precinct Causes and County Convention

1. Membership:

- a. Delegates to the Natrona County Republican Party Convention shall consist of the properly elected or appointed members of the County Executive Committee, Precinct Committeemen and Precinct Committeewomen (which constitutes the full County Central Committee).
- b. If County Central Committee vacancies exist at the time of the Precinct Caucus, the Precinct Caucus may elect delegates equal in number to the County Central Committee vacancies.
- c. If a precinct delegate cannot attend County Convention, then an alternate delegate may be seated in their absence. Male and Female alternate delegates (primary, secondary etc) may be elected per precinct at the Precinct Caucus to take the place of an absent delegate at the County Convention. This information will be provided in writing to the County Party Chairman as part of the Caucus Report.
- d. Alternate delegates shall have the same floor privileges and voting rights as the absent delegates and may not be denied these privileges upon proper presentation of their presence.

2. Precinct Caucus:

- a. Definitions:
 - i. County Caucus: Assembly of all precinct committee men and women and other registered Republican Party members.
 - ii. Precinct Caucus: Individual precincts and their representatives.
- b. All Precinct Caucuses shall be held in a single location on the same day and time and collectively constitute the County Caucus.
- c. Precinct Causes shall be held prior to the County Convention at a location determined by the Executive Committee.
- d. The County Chairman shall issue the call for the Precinct Caucuses by publishing a notice of the date, time, and place for County Caucus in a newspaper(s) of general circulation in the county not less than ten (10) days prior to the Precinct Caucuses.
- e. All Republicans who have registered within the precinct at the dates of the call of the Precinct Caucus shall be entitled to participate and vote at the Precinct Caucus.

- f. Proof of identity by a person wishing to attend a precinct caucus shall be made by displaying photographic identification cards. Proof of registration shall be by the most recent County Clerk's voter list. Proof of residence within the precinct shall be made by displaying identification cards or by the signing of a sworn statement presented to the Caucus Chairman.
3. Conduct of Precinct Caucus:
- a. The Natrona County Executive Committee shall select the Chairman of the County Caucus and an alternate at least ten (10) days prior to the Natrona County Caucus.
 - b. Those assembled and qualified to vote in each precinct shall elect from among them a person to serve as Precinct Caucus Chairman.
 - c. The Precinct Caucus Chairman shall conduct the Precinct Caucus and shall call for any resolutions, platform planks, or Bylaw changes to come before the Caucus, which will be provided to the County Caucus Chairman at the conclusion of the meeting.
 - d. The County Caucus Chairman shall, within the next five (5) days, certify in writing to the County Party Chairman the resolution, platform plank, and bylaw revisions adopted by the County Caucus and the names of the County Convention delegates.