

Bylaws of the Republican Party of Natrona
County, Wyoming

Article I
The Republican Party

1. Membership: the Republican Party of Natrona County, State of Wyoming, shall be composed of all persons registered as Republican to vote in Natrona County.
2. Governance: The Natrona County Convention of the Republican Party, when assembled, shall be the governing body of the Party. At all other times the Natrona County Central Committee shall be the governing body.

Article II
Procedure and Definitions

1. All meetings and conventions shall be governed by Robert's Rules of Order.
2. Unless otherwise herein provided, the use of the masculine shall be deemed to include the feminine gender.
3. At least two (2) tellers shall be appointed by the County Chairman for all forms of voting herein requiring a count of individual votes.
4. Wherever the term "casting lots" appears in the Bylaws, it means the flipping of coins or the drawing of names to determine the outcome of a vote.
5. Proxy voting: As provided by Wyoming State Statutes, §22-4-114, "a member of a political committee or subcommittee may be represented at any meeting of the committee or subcommittee by written proxy. A person holding a proxy must be a resident of the same political subdivision as the member he represents. No person shall be allowed to vote more than two (2) proxies." A designation of proxy must be signed by the person giving the proxy. As provided in the bylaws of the Wyoming Republican Party, proxies are not recognized at precinct caucuses or county conventions.
6. Voting procedures - elections of persons: These voting procedures shall apply to election of persons at County Conventions, at meetings of the full County Central Committee and at meetings of the portion of the County Central Committee from a particular state legislative district.
 - a. Persons eligible to vote shall be seated in a designated area of the meeting room separate from persons not eligible to vote.
 - b. Proof of identity and of residence may be required by the Credentials Committee at the time of registration for the meeting.
 - c. Any person appearing on the ballot has the right to observe the counting of the ballots personally.
 - d. All ballots shall be counted and the results reported before the conclusion of the meeting.
 - e. The votes shall be resolved by casting lots before the conclusion of the

- meeting.
- f. At the end of the meeting, all ballots shall be locked and sealed with a single-use seal within a lockable container and retained by the chair of the Elections Committee for a period of ten (10) days during which a recount may be requested by any candidate.
 - g. If a recount is requested, it shall be conducted by the Elections Committee. All candidates who may be affected by a recount shall be notified of the recount at least forty-eight (48) hours prior to the actual recount.
 - h. Nothing herein or in the wayan election is conducted shall interfere with the right of voters to cast secret ballots.

Article III Natrona County Central Committee

- 1. Membership:
 - a. The Republican Central Committee of Natrona County, State of Wyoming, shall consist of the duly elected at the primary election, or appointed Republican Precinct Committeemen and Committeewomen within the county, who shall hold office for a term of two (2) years succeeding the Primary. Each precinct shall elect one Committeeman and one Committeewoman for each 250 votes, or major fraction thereof, cast for the Republican candidate for U. S. Republican Representative in the last general election, but provided no precinct shall be entitled to less than one Committeeman and one Committeewoman.
 - b. Precinct Committeemen and Committeewomen shall be registered Republican voters and a resident of the precinct.
 - c. If a precinct boundary line is changed for any reason, the County Commissioners shall determine the number of precinct Committeemen and Committeewomen to which the affected precinct is entitled.
 - d. All County Central Committee members in office on the date that notice of a County Central Committee meeting is published shall be allowed to vote at said meeting.
 - e. If a precinct person is duly elected pursuant to Wyo. Stat. § 22-4-101 and the county clerk or the Republican Central Committee of Natrona County, State of Wyoming fails to seat such person, such person shall be seated immediately upon the discovery that they have been properly elected.
- 2. Meetings: The Natrona County Central Committee shall meet in the County Seat of Natrona County:
 - a. Within thirty (30) days after the County Chairman has received notice from the County Clerk that all of the County Central Committee members have been certified elected, for the purpose of organization. The meeting shall be held at the time and place determined by the County Chairman.
 - b. Anytime during the month of March of each odd numbered year at the County seat.
 - c. Within fifteen (15) days after the County Chairman receives notice of a

vacancy in the office of a county elective office pursuant to Wyoming Statute. At such meeting the County Central Committee shall select and transmit to the Board of County Commissioners the names of three (3) persons qualified to fill the vacancy. The selection of the three (3) persons qualified to fill the vacancy shall be by secret ballot and the number of votes cast for the nominee announced.

- d. The County Central Committee shall meet at other times as may be determined by the County Chairman or the County Executive Committee.
 - e. The County Chairman shall publish a notice of all meetings of the County Central Committee in a newspaper of general county circulation not less than two (2) days prior to a meeting. The County Chairman shall also deposit notice of the March meeting of each odd numbered year in the office of the County Clerk not less than ten (10) days before this meeting.
 - f. Notice of all meetings shall be mailed to the central Committee by the Chairman.
 - g. Meetings of the County Central Committee may be called upon written request of twenty-five percent (25%) of the County Central Committee members.
 - h. All meetings shall be open to the public.
3. Powers: The Natrona County Central Committee shall exercise those powers conferred upon it by law and by state and county bylaws. The Natrona County Central Committee is empowered to determine policy, to make rules, to settle disputes, adopt or amend County bylaws and to perform all functions necessary to further the interests of the Wyoming Republican Party.
4. Quorum: Those members of the County Central Committee attending, either in person or by proxy, a properly called meeting of the County Central Committee shall constitute a quorum and be entitled to vote on the issues before the meeting.
5. Vacancies:
- a. Elected County Officials: See Article III, Section 2, Paragraph c.
 - b. State Legislators: The Natrona County Chairman shall call a meeting in Natrona County:
 - i. Of the Precinct Committeemen and Precinct Committeewomen of the affected district within fifteen (15) days after the State Chairman receives notice of a vacancy in the Office of the State Legislature.
 - ii. At such meeting, three (3) persons qualified to fill the vacancy shall be selected by secret ballot with the number of votes cast for the nominees announced.
 - iii. The names of the three (3) selected persons shall immediately be forwarded by the County Chairman to the Board of County Commissioners.
6. Precinct Vacancies: Once notice of an elected county official or legislative vacancy has been received, then any vacant Precinct Committeeman or

Precinct Committeewoman position cannot be filled until after the meeting selecting the three (3) qualified persons has been held.

7. County Party Vacancies:

- a. A vacancy in the County Central Committee or among its officers shall be declared in case of death, resignation, removal of residence from the precinct or county, change of party affiliation, inability to act as determined by the County Central Committee, or failure to be elected at a regularly scheduled election.
- b. A vacancy in the office of Precinct Committeeman or Precinct Committeewoman shall be filled by appointment of a registered Republican resident in the precinct in which the vacancy exists. This appointment is made by the County Executive Committee. The replacements shall serve until the next regular election for Precinct Committeeman or Precinct Committeewoman and shall be entitled to vote on all issues coming before the County Central Committee.
- c. A vacancy in the office of County Chairman shall be filled by the Vice-Chairman.
- d. A vacancy in the office of County Vice-Chairman shall be filled by a vote of the County Executive Committee.
- e. A vacancy in the office of County Secretary or County Treasurer shall be filled by appointment by the County Chairman with approval of the Executive Committee.
- f. A vacancy in the office of State Committeeman or State Committeewoman shall be filled by election by the County Central Committee within thirty (30) days of the vacancy.

8. Officers and Terms of Office:

- a. The County Chairman, Vice-Chairman, Secretary, State Committeeman and State Committeewoman and eight (8) members at large shall be elected by the County Central Committee at its March meeting in the odd numbered years to serve for a term of two (2) years.
- b. The County Treasurer, County Publicity Chairman, Finance Chairman, Ward Coordinator and four (4) Ward Captains shall be appointed by the County Chairman and approved by the Executive Committee. The appointments shall take place within thirty (30) days after election of the County Chairman.
- c. None of the foregoing officers, committee chairmen or committee members need be members of the County Central Committee, but each must be registered in the Party and a resident in the county.

9. Duties of County Party Officers:

- a. County Chairman: In addition to the duties with which he is charged by statute, the County Chairman shall be the chief executive officer of the County Republican Party in Natrona County and shall preside over all meetings of the County Executive Committee, County Convention, and County Central Committee and shall have all general powers of

administration customarily vested in the office of chairman. Within twenty (20) days after each general election, he shall file with the County Clerk of Natrona County the statement of receipts and expenditures.

- b. County Vice-Chairman: The County Vice-Chairman shall assist the County Chairman in the duties of his office. He shall perform other duties as assigned him by the County Chairman. He shall perform the duties and exercise the powers of the County Chairman during the County Chairman's absence or disability.
- c. County Secretary: The County Secretary shall keep the minutes of all meetings of the County Central Committee, County Convention and County Executive Committee and shall serve on the County Credentials Committee.
- d. County Treasurer: The County Treasurer shall be responsible for money received and disbursed as authorized by the County Executive Committee. All checks shall be signed by two (2) of the three (3) officers designated by the Executive Committee.
- e. State Committeeman and Committeewoman:
 - i. Number: Natrona County shall have a duly elected Republican State Committeeman and a State Committeewoman.
 - ii. When Elected: The County Central Committee shall, at its March meeting in the odd numbered years, elect a State Committeeman and a State Committeewoman for a term of two (2) years.
 - iii. Eligibility: Neither the State Committeeman nor the State Committeewoman need be members of the County Central Committee, but each must be a resident of Natrona County and be on elector registered in the Republican Party.
 - iv. Voting at County Central Committee Meetings: Neither the State Committeeman nor the State Committeewoman shall have a vote at County Central Committee meetings unless either he or she is a duly elected Precinct Committeeman or Committeewoman.
 - v. Duties of State Committeeman and Committeewoman: In addition to the duties with which they are charged by statute and state party bylaws, the State Committeeman and State Committeewoman shall abide by the rules and regulations of the State Central Committee.

10. Natrona County Executive Committee:

- a. Members: The Natrona County Central Committee shall have an Executive Committee. The County Chairman, Vice-Chairman, Secretary, State Committeeman and State Committeewoman and eight (8) members at large shall be elected by the County Central Committee at its March meeting in the odd numbered years to serve for a term of two (2) years. In addition to the above thirteen (13) elected officers, the Executive Committee shall consist of the Treasurer, Publicity Chairman, Finance Chairman, Ward Coordinator and four (4) Ward Captains who shall be appointed by the County Chairman and approved by the Executive Committee. Further, the County Chairman, with the approval

of the Executive Committee, shall appoint the elected representative to the Executive Committee who shall act as a representative for the Natrona County Young Republican youth groups officially sanctioned by the State Republican Party. The youth representative elected shall be an active member of one of those Republican youth groups.

- b. Meetings: The County Chairman shall call meetings of the County Executive Committee. He shall preside over said meetings and shall vote in case of a tie.
- c. Quorum: A simple majority (12) of all the members of the Executive Committee shall be a quorum.
- d. Voting: All twenty-two (22) members of the Executive Committee shall have voting privileges. If a position has an appointed cochairman, that co-chairman votes only in the absence of the chairman.
- e. Powers:
 - i. To call meetings of the County Central Committee.
 - ii. To fill vacancies in the office of Precinct Committeemen and Precinct Committeewomen.
 - iii. To ratify emergency actions taken by the County Chairman between meetings of the Executive Committee.
 - iv. To further the interests of the Republican Party in Natrona County in any manner authorized by law or not inconsistent with the provisions of these Bylaws.
- f. Vacancies of any of the County Party offices or positions shall be filled as provided in Article III, Section 6.

11. Voting:

- a. Only properly elected or appointed Precinct Committeemen and Precinct Committeewomen shall be entitled to vote at all County Central Committee meetings. Eligibility to vote shall begin immediately upon election or appointment.
- b. In the event the County Chairman is also a Precinct Committeeman or Precinct Committeewoman, he shall be entitled to vote as a Precinct Committeeman or Committeewoman.

12. Conduct of Central Committee Meeting:

- a. Presiding Officer: The County Chairman shall preside over all meetings of the County Central Committee.
- b. If two (2) consecutive tie votes on a question occur, then the County chairman shall decide the vote at his discretion by exercising his right to vote as Chairman or by casting lots. If, however, the County Chairman is also a Precinct Committeeman or Precinct Committeewoman, then he shall be entitled to vote on all questions as provided in Article III (10) (b).

13. Proxy Votes: Proxy votes shall be allowed at a meeting of the County Central Committee as provided by Article II, Section 5 of these Bylaws. A proxy authorization for a meeting of the County Central Committee must be in writing and signed by the absent Precinct Committeeman or Committeewoman.

Article IV
Precinct Caucuses and County Convention

1. Membership:
 - a. Delegates to the Natrona County Convention shall consist of the properly elected or appointed Republican Precinct Committeemen and Precinct Committeewomen (County Central Committee).
 - b. If County Central Committee vacancies exist at the time of the Precinct Caucus, the Precinct Caucus may elect delegates equal in number to the County Central Committee vacancies.
 - c. If the prescribed number of delegates is not duly elected by Precinct Caucuses in certain precinct(s), the County Chairman, with the approval of the majority of the County Executive Committee, is authorized to appoint delegates to bring the precinct(s) up to the prescribed number of delegates. Said delegates shall have all of the rights and privileges of duly elected delegates.
 - d. Alternate delegates may be elected at the Precinct Caucus to take the place of absent delegates at the County Convention. The alternate delegates shall have the same floor privileges and voting rights as the absent delegates and may not be denied these privileges upon proper presentation of their presence.

2. Precinct Caucus:
 - a. Precinct Caucuses shall be held prior to the County Convention at location(s) determined by the Executive Committee.
 - b. The County Chairman shall issue the call for the Precinct Caucuses by publishing a notice of the number of delegates to be selected from each precinct, the date, time and place for each caucus in a newspaper(s) of general circulation in the county not less than ten (10) days prior to the Precinct Caucuses.
 - c. The several Precinct Caucuses may be held in a single location.
 - d. All Republicans who have registered within the precinct at the dates of the call of the Precinct Caucus, shall be entitled to participate and vote at the Precinct Caucus.
 - e. Proof of identity by a person wishing to attend a precinct caucus shall be made by displaying photographic identification cards. Proof of registration shall be by the most recent County Clerk's voter list. Proof of residence within the precinct shall be made by displaying identifications cards or by the signing of a sworn statement presented to the Caucus Chairman.

3. Conduct of Precinct Caucus:
 - a. Either a Precinct Committeeman or Precinct Committeewoman in attendance at the Precinct Caucus shall be elected Caucus Chairman.
 - b. In the event there is neither a Precinct Committeeman nor Precinct Committeewoman in attendance, those assembled and qualified to vote shall elect from among them a person to serve as Caucus Chairman.
 - c. The Caucus Chairman shall conduct the Precinct Caucus and shall call for any resolutions, platform planks or Bylaw changes to come before

- the Caucus.
- d. The Caucus Chairman shall take nominations of qualified Republicans residing within the precinct, if additional county convention delegates are to be elected.
 - e. The election of delegates shall be by secret ballot if desired by anyone in attendance at the Precinct Caucus.
 - f. An equal number of alternates shall be elected by the same method. The number of votes received by each alternate shall determine his priority on the alternate list.
 - g. The gender of additional delegates or alternates is not a consideration
 - h. If Caucuses are held at various locations, the Caucus Chairman shall, within the next five (5) days, certify in writing to the County Chairman the resolution, platform plank and bylaw revisions adopted by the Precinct Caucus and the names of those elected delegates, including the automatic delegates, and any alternates elected to the County Convention. If the caucuses are held in a central location, all information shall be presented to the County Chairman at the conclusion of the meeting.
 - i. The Caucus Chairman may submit names for the nominating committee to consider as delegates to the State Convention.
4. County Convention: The County Convention of the Natrona County Republican Party shall be held during even-numbered years.
 5. Notice of County Convention: Notice of the County Convention shall be published in an official county newspaper of the general county circulation, not less than fifteen (15) days prior to the County Convention.
 6. Powers: The delegates to the Natrona County Convention shall have, but not be limited to the following powers:
 - a. To adopt or amend the bylaws of the county party.
 - b. To adopt resolutions and platform planks.
 - c. To elect the delegates and alternates to the State Convention and to determine the priority in which alternates shall serve. Each delegate and alternate shall be a registered Republican.
 - d. To elect the delegate and/or alternate to the Republican National Convention.
 7. Conduct of County Convention:
 - a. Presiding Officer: The County Chairman properly elected at the prior March meeting of the County Central Committee, or his successor, shall serve as Chairman of the County Convention. If two (2) consecutive tie votes on a question occur, the County Chairman, at his discretion, shall either vote to break the tie or decide the vote by casting lots, whether or not he is a delegate to the County Convention.

- b. Quorum: Those delegates attending a properly called County Convention shall constitute a quorum.
 - c. Proxy Votes: Vote by proxy shall not be allowed at a County Convention.
 - d. Unit Rule: The unit rule method of voting shall not be adopted by any County Convention.
8. Committees: The following committees shall act at the County Convention: Credentials, Bylaws, Platform and Resolutions, Nominating and Elections. The powers and duties of such committees shall be those customarily performed and as herein provided.
- a. Credentials: The Credentials Committee shall consist of the County Secretary and such other members as the County Chairman shall appoint. The committee shall be responsible for examining credentials of all delegates to the County Convention.
 - b. Bylaws: The Bylaws Committee shall consist of such members as the County Chairman shall appoint. The committee shall receive written bylaw revisions to be coordinated and presented to the County Convention. Nothing herein, however, shall preclude any delegate from submitting additional bylaw revisions from the floor, in writing, at the County Convention.
 - c. Platform and Resolutions: The Platform and Resolutions Committee shall consist of members appointed by the County Chairman. The committee shall meet prior to the County Convention to receive platform suggestions and written resolutions from the Precinct Caucuses to be coordinated and presented to the County Convention. Nothing herein, however, shall preclude any delegate from submitting additional resolutions or platform suggestions from the floor, in writing, at the County Convention.
 - d. Nominating: The Nominating Committee shall consist of at least five (5) members appointed by the County Chairman representing a broad base of party philosophy and individual candidate support. The committee shall receive and make nominations, contact nominees to see if they will attend the State Convention, and prepare a final list with nearly twice as many names as delegates to be elected. The list of nominees shall be published to the Central Committee at least four (4) days prior to County Convention in a manner reasonably calculated to reach the most number of committee members given restraints on time and cost. The committee, when nominating, should consider those who:
 - 1) Work for the local and/or state party organization.
 - 2) Contribute financially to the local and/or state party organization.
 - 3) Work for individual candidates.
 However, nothing shall preclude any delegate from submitting additional qualified nominations from the floor at the County Convention.
 - e. Elections: The Elections Committee shall be responsible for preparing ballots, voting, counting ballots and listing those elected

- from first through last.
- f. The County Chairman may appoint other committees as he deems necessary.
9. Order of Business:
- a. The order of business at the County Republican Convention shall be as follows:
- 1) Call to Order by the County Chairman
 - 2) Report of the Credentials Committee
 - 3) Report of the Bylaws Committee
 - 4) Report of the Platform Committee
 - 5) Report of the Resolutions Committee
 - 6) Report of the Nominating Committee
 - 7) Elections
 - 8) Other Business
 - 9) Adjournment
- b. The County Chairman, at his discretion, may change the order of business prior to convention. After the convention is convened, the order of business may be changed by a majority vote of the delegates.
10. Roll Call Votes:
- a. A roll call vote ("Yeas" and "Nays") or a secret ballot vote upon any question presented at the County Convention may be ordered by the County Chairman or can be compelled by a majority vote of the delegates.
- b. A request for a roll call vote or a secret ballot vote must be sought before the question is first voted upon. The preceding in no way interferes with the right of a delegate to request a standing vote on questions presented to the County Convention.
11. Caucus of State Delegates:
- a. Following notification of election of delegates and alternates to the State Convention, the Chairman shall call a Caucus of the Delegation for the following purposes:
- 1) Election from their number those who will represent Natrona County on the various committees at the State convention.
 - 2) Discussing any other plans or arrangements pertaining to the State Convention.
- b. The Chairman shall have authority to appoint another elected State Delegate to fill any vacancy from Natrona County in State Convention committee representation that may occur after the Caucus of State Delegates concludes.

**Article V
Amendments**

These Bylaws may be adopted, amended or repealed by vote at a meeting of the Natrona County Republican Central Committee by a two-thirds (2/3) vote of those present or by a two-thirds (2/3) vote at the County Convention. Such action shall be certified by the County Chairman and Secretary of the Natrona County Central Committee.

**Article VI
Severability**

These Bylaws are severable, and if any portions be declared void, all other portions remain binding and effective.

Certification

We do hereby certify that we are respectively the County Chairman and County Secretary of the Republican Natrona County Central Committee, State of Wyoming and that the foregoing is a true and correct copy of the Bylaws, Rules and Regulations of the Natrona County Republican Party, State of Wyoming, as amended at the duly called and constituted Republican County Convention held in Casper, Wyoming on March 29th, 2010.

Shea Ward
County Chairman

Miles D. Dahlby
County Secretary

Tim Stubson
Bylaws Committee Chairman